

**London Borough of Barnet
General Functions Committee Work
Programme**

September 2017

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Title of Report	Overview of decision	Report Of (<i>officer</i>)	Issue Type (Non key/Key/Urgent)
9 October 2017			
Acting Returning Officer's Final Report on the UK General Election on 8 June 2017	A full report on the election review findings	Chief Executive and Returning Officer	Non Key
Nomination of Local Authority Representatives on School Governing Bodies	To nominate candidates to vacancies on school governing bodies.	Head of Governance	Non Key

8 November 2017			
Recruitment and Retention Payments Policy	To receive a report updating Members on the current position.	Chief Executive and Head of Paid Service / Human Resources Director	Non Key
Street Scene Restructure	To consider a report on proposals to restructure the Street Scene Delivery Unit.	Street Scene Director	
Health and Safety	To receive monitoring statistics (Safety, Health and Well-being) on a twice-yearly basis).	Head of Health, Safety & Wellbeing	Non Key

Subject	Decision requested	Report Of	Issue Type
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6 December 2017

15 January 2018

Annual Pay Policy Statement	To receive the annual review of the Council's pay policy statement together with any amendments	Human Resources Director	Non Key
Annual Review of Polling Districts and Polling Places for Elections	To receive the findings of the annual review of polling districts and polling places for use at elections.	Chief Executive and Returning Officer	Non Key
Annual Report on the Performance of Electoral Registration and Electoral Services	To receive an update on the performance of Electoral Services as recommended by the independent review of Electoral Registration and Electoral Services	Chief Executive (Electoral Registration Report)	Non Key

Subject	Decision requested	Report Of	Issue Type
19 March 2018			
Performance Related Pay	A report detailing the development of a performance related pay scheme for those staff assessed for two consecutive years as outstanding through the annual appraisal scheme.	Chief Executive and Head of Paid Service / Director of Human Resources	Non Key

Items to be allocated			
Indemnities for Council Representatives on Outside Bodies	A report concerning a policy on indemnities for council representatives on outside bodies.	Monitoring Officer/Head of Governance	Non Key
School Governing Bodies Project	To receive an update on the Assurance Group project reported to the committee in November 2015.	Head of Governance	Non Key
Information Management	To determine Member requests for non-committee information as specified in the Members' Information Management Policy.	Head of Information Management	Non Key
Members' Notional Allowance	To consider the arrangements in respect of members' notional allowances.	Head of Governance	Non Key

Subject	Decision requested	Report Of	Issue Type
<p>Nomination of Local Authority Representatives on School Governing Bodies</p> <p><i>Standing Item</i></p>	<p>To nominate candidates to vacancies on school governing bodies.</p>	<p>Head of Governance</p>	<p>Non Key</p>
<p>Approval of premises for Weddings and Civil Partnership Registrations</p> <p><i>As and when required</i></p>	<p>This report seeks approval for an application received from a premises to be licensed as a venue for marriages and civil partnership registrations in pursuance of Section 46A of the marriage Act 1949 and the Marriages and Civil Partnerships (Approved Premises) Regulations 2005 and in pursuance of Section 6 (3A) (a) the Civil Partnership Act 2004.</p>	<p>Proper Officer for Registration</p>	<p>Non Key</p>
<p>Appointments to Outside Bodies</p> <p><i>As and when required</i></p>	<p>To appoint representatives to outside bodies.</p>	<p>Head of Governance</p>	<p>Non Key</p>
<p>Hendon Town Hall Facilities</p> <p><i>As and when required</i></p>	<p>Following a referral from Group leaders or the Chairman, to comment on any proposed changes incurring expenditure over £5,000 which could affect the provision of facilities for Members.</p>	<p>Director of Resources</p>	<p>Non Key</p>